

## Workforce Communications Manager ... ...closing the communication gap!

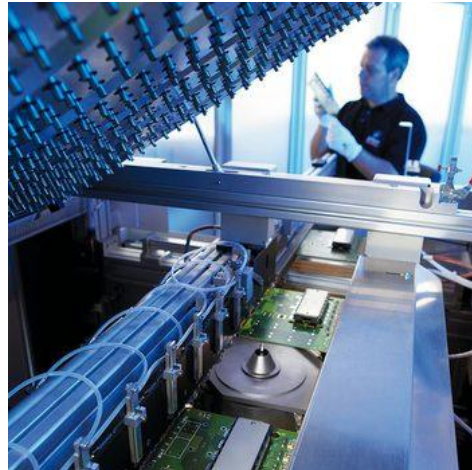
### The Buzz about Wavelength

*"Accountability has improved. You cannot account for paper trails but people are now more accountable with the electronic format - the paper trail is related to each user."*

Bev,  
Supervisor

*"My favourite part of Wavelength is that I am always in the loop; I feel more a part of everything that is going on in the office. Plus I get to stay organized with schedules, calendars and task tracking."*

William,  
Associate



**Wavelength** is a comprehensive and cost effective solution for managing your Manufacturing workforce. It extends beyond traditional Scheduling, Time and Attendance and Project Monitoring systems by engaging your workforce through a work flow centric approach. **Wavelength's** self-service environment empowers employees to manage their work and information.

**Wavelength** standardizes work flow and communications to enhance collaboration between your Employees, Supervisors and Managers. **This supports your continuous improvement initiatives.**



## Wavelength Benefits

### Corporate Benefits.....

As organizations grow and teams become larger, the gap between the employee, supervisor and managers becomes larger. **Wavelength** will bridge the communication gap and provide all the necessary tools and notifications:

- ✓ Global / Group Communication to Employees
- ✓ Comprehensive Schedule Management
- ✓ Time and Attendance Management
- ✓ Project / Job Tracking and Control
- ✓ Vacation Tracking and Approvals
- ✓ Employee Certification Tracking
- ✓ Tracking of Regulatory Training
- ✓ Accident Management & Notifications
- ✓ Absent Management with IVR Integration
- ✓ Reporting
- ✓ Employee Personal and Professional Development

### Employee Benefits...

**Wavelength** provides the employee the clear direction they desire within their work environment. This centralized resource will provide the information necessary to make their job more efficient. Wavelength will provide instant access to:

- ✓ Vital Corporate or Group Information
- ✓ Self Service HR Forms and Policies
- ✓ Vacation Request and Tracking
- ✓ Scheduling Flexibility
- ✓ Integrated Work Life Calendar
- ✓ Standardized Operations Instructions
- ✓ Time and Task Management
- ✓ Self Service Personal Profile
- ✓ Improved Quality of Work Life

## Workforce Communications Manager ... ...closing the communication gap!

**Wavelength** offers the most comprehensive integrated set of tools to improve your workday experience and streamline workflow. The Wavelength solution has the capabilities to integrate into your existing corporate systems including Microsoft Office and SharePoint.



*Standardized workflows can be customized to match your organization's process, cutting down training and implementation costs.*



### The Buzz about Wavelength

*"Wavelength is so easy to use, and it keeps me organized and better prepared for my shifts!"*

Jack,  
Front Line Staff

*"Better communication is huge... Vital information, [like] changes to our operations for example, isn't missed because it is always updated and everyone has access to it, and knows where to find it."*

HR Manager,  
Supplier

*"I love Wavelength! Everyone is so organized, and things seem to just flow better!"*

Leslie,  
Market Research Analyst

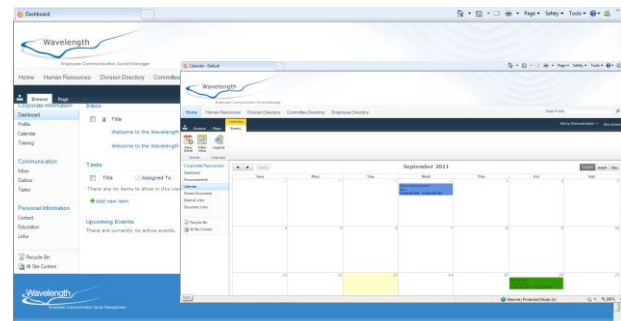
## Wavelength Features

### Standard Platform Features:

- ✓ User Profile Settings
- ✓ White Labeled with your Corporate Logo
- ✓ Corporate Information
- ✓ Corporate and Departmental Announcements
- ✓ Enhanced Calendar Views
- ✓ Links of Interest
- ✓ Shift Scheduling Module
- ✓ Shift Change / Giveaway / Splits / Swaps Requests
- ✓ Employee Availability Module
- ✓ Absent Request Manager (Vacation, Sick)
- ✓ Human Resources Information
- ✓ Comprehensive Document Level Search
- ✓ Holiday Calendar
- ✓ Enhanced Corporate Directory
- ✓ Functional Department Sites
- ✓ Document Management
- ✓ Education – Video's, Training
- ✓ Health and Safety and Committee Workspaces
- ✓ Alerts and Notifications
- ✓ Communication - Messaging and Personal Tasks
- ✓ Reporting
- ✓ Single Sign on and Security
- ✓ Dash Boarding

### Added Features Available:

- ✓ Customizable Feature Sets
- ✓ Time and Attendance Solutions
- ✓ Project / Job Tracking and Control Module
- ✓ Enhanced Calendar Views
- ✓ Training Registration and Management
- ✓ Enhanced Shift Scheduler (Work Rules)
- ✓ Interactive Voice Response (IVR)
- ✓ Employee Appraisals Workflow
- ✓ Accident Reporting and Notifications
- ✓ Employee Recruitment Workflow
- ✓ Overtime Request Tracking Module
- ✓ Task assign and Management
- ✓ Instant Messaging
- ✓ Survey / Polls Module
- ✓ Mobile Web View



For more information about how Wavelength can help your organization, contact akira today!